



Tenant Housekeeping Guide

Last updated: 22.11.2025



Welcome to Your Home

To help keep the property safe, clean, and comfortable, please follow the housekeeping guidance below.

These expectations protect you, your belongings, and the property.



1. General Cleaning

Please keep your home clean and tidy throughout your tenancy.

Do:

- Wipe down kitchen surfaces daily
- Clean spills immediately
- Vacuum/sweep floors weekly
- Keep bathrooms clean and dry
- Clean windowsills regularly
- Remove rubbish frequently

Don't:

- Leave rubbish bags inside the property
- Allow clutter to block doors or hallways
- Leave food out overnight



2. Kitchen Care

- Clean the hob after cooking
- Wipe down the microwave and oven regularly
- Do not leave dirty dishes overnight
- Keep cupboards free from food spills
- Empty kitchen bin regularly
- Ensure extractor fan is used during cooking

3. Bathroom Care

- Open windows or use extractor fan during/after showers
- Wipe condensation from walls and mirrors
- Remove hair from drains
- Clean toilet, sink, and shower weekly
- Report leaks or persistent moisture immediately

4. Ventilation & Condensation Control

- Open windows for short periods
- Use extractor fans when cooking/showering
- Keep trickle vents open
- Move furniture slightly away from walls
- Do not dry clothes directly on radiators

These steps help prevent damp and mould.

5. Waste Management

- Follow the local bin collection schedule
- Separate waste and recycling correctly
- Tie bin bags securely
- Do not leave rubbish outside designated bin areas

6. Safety & Maintenance

- Do not cover or remove smoke alarms
- Keep fire exits and hallways clear
- Report repairs early
- Do not store items on or near heaters

7. Laundry & Drying

- Leave washing machine drum open when not in use
- Remove fluff from dryers after each use (if provided)
- Use a drying rack instead of radiators



8. Storage

- Keep belongings organised
- Do not overload wardrobes or cupboards
- Avoid blocking windows or vents
- Store bicycles only in approved areas

9. Report Problems Early

Please report any concerns as soon as possible:

- Leaks
- Damp/mould
- Broken appliances
- Heating issues
- Faulty electrics

Use the repair reporting form or contact: [insert details].

Acknowledgment

By living in the property, you agree to follow the above guidance to ensure a safe and pleasant home.